



USER GUIDE | PUBLIC
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SAP - Modello 730-4 2020

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1 SAP - Modello 730-4 2020

1.1 Introduction

This guide describes the Modello 730-4 reporting functionalities.

The Modello 730-4 is the tax return model for employees. By using the Modello 730-4, the taxpayer does not have to perform calculations and obtains the tax refund directly in the pay slip, starting from the month of July. If, on the other hand, the taxpayer has to pay sums, these are deducted from the salary (starting from the month of July) directly in the pay slip.

1.2 Selection Screen of the Report

You use this report to generate the *Modello 730-4* form of the employees.

In the selection screen of the report, outdated fields were removed. Now it looks simpler and easier to use.

Crea sessione batch input per infotype 483 (Modello 730)

Input File

Input da CAF
 Input da Ag. Entrate

File logico su Appl.Server
Nome file su PC

Opzioni di elaborazione

Anno di elaborazione
Mese cong. tardivo o rettifica

730-4 Standard
 730-4 Integrativo
 730-4 Rettificativo
 730-4 Annullamento

Opzioni batch input

Test (non crea Batch input)
Utente per Batch input
Nome sessione

Opzioni di selezione

Codice Fiscale	<input type="text"/>	<input type="button" value="→"/>
CID	<input type="text"/>	<input type="button" value="→"/>
Società	<input type="text"/>	<input type="button" value="→"/>
Area del Personale	<input type="text"/>	<input type="button" value="→"/>
Sottoarea Personale	<input type="text"/>	<input type="button" value="→"/>
Status dipendente	<input type="text"/>	<input type="button" value="→"/>
Tipo dipendente	<input type="text"/>	<input type="button" value="→"/>
Area calc. retr.	<input type="text"/>	<input type="button" value="→"/>
Stato specifico del cliente	<input type="text"/>	<input type="button" value="→"/>
Stato Occupazione	<input type="text"/>	<input type="button" value="→"/>
Stato pagamento straordinario	<input type="text"/>	<input type="button" value="→"/>

Opzioni generali

Scarta CID con errori
 Aggiornare TSITPC

Contribuenti rifiutati

Test (non salvare rifiutati)
Data limite per cessazione

As you can see in the image above, in the selection screen of the report, the following fields are available:

- **Input File**
 - **Input da CAF**: you select this checkbox if you choose to import in the report the type of file from CAF. You have to choose either this type of file or the **Input da Ag. Entrate**. You cannot choose both options.
 - **Input da Ag. Entrate**: you select this checkbox if you choose to import in the report the type of file from the Agenzia delle Entrate. You have to choose either this type of file or the **Input da CAF**. You cannot choose both options.

- *File logico su Appl. Server*: this option allows you to import files saved in the system server. The path of this file is driven by the logical path HR_IT_DIR_730 (transaction FILE). You have to choose either this type of file per execution or the *Nome file su PC*. You cannot choose both options.
- *Nome file su PC*: this option allows you to select files saved in your own computer. You have to choose either this type of file per execution or the *File logico su Appl. Server*. You cannot choose both options.
- *Opzioni di elaborazione*
 - *Anno di elaborazione*: this is the year that you received the file and should process it.
 - *Mese cong. tardivo o rettifica*: you should enter a month in this field in case the 730 imported is a late balance or a rectification. This field should be filled **only** in case one of the following two fields are also filled, otherwise an error appears.
 - *730-4 Standard*: it defines if the 730-4 is standard.
 - *Tipo Integrativo*: it defines the integration types if the 730-4 is integrative.
 - *730-4 Rettificativo*: you should select this checkbox if it is an integrative 730-4. The value saved in the IT0483 infotype comes from the XML file. If this field is filled, the *Mese cong. tardivo o rettifica* field should be filled as well, otherwise an error appears.
 - *730-4 Annullamento*: it indicates if the 730-4 is an annulment run.

i Note

If all the fields are selected, all the records in the file will be processed.

- *Opzioni batch input*
 - *Test (non crea Batch input)*: if you select this checkbox, the Batch input is not created.
 - *Utente per Batch input*: enter the username used in the Batch input.
 - *Nome sessione*: enter the name used in the Batch Input.
- *Opzioni di selezione*
 - *Codice Fiscale*: insert the fiscal code of the employee.
 - *CID*: The personnel number is the only feature within a client which is unique to an employee. You have to enter a personnel number before you can display and maintain an employee's master data and time data.
 - *Società*: Key that uniquely identifies a company code (BUKRS).
 - *Area del Personale*: A personnel area is an organizational entity representing an area within an enterprise defined by specific aspects of personnel administration, time management and payroll.
 - *Sottoarea Personale*: A personnel subarea is an organizational entity which represents part of a personnel area which is distinguished from others by unique features of personnel administration, time management and payroll accounting.
 - *Status dipendente*: The employee group is an organizational entity which is governed by specific personnel regulations. An employee group is divided into several employee subgroups
 - *Tipo dipendente*: An employee subgroup is an organizational entity within an employee group which is governed by specific personnel regulations.
 - *Area calc. retr.*: A payroll accounting area (which is often abbreviated to payroll area) is an organizational unit containing all of the employees for whom the payroll runs at the same time.
 - *Stato specifico del cliente*:
The three status indicators have the following meanings:
Customer defined: Not used in the standard system. You can use this indicator according to your requirements.
 - Employment: 0: Employee not with company.
 - Employee with company, but inactive.

- Employee with company, but as retiree.
- Employee active in company.
- Special payment: 0: Special payment: no entitlement.
- Special payment: standard wage type.
- Special payment: special wage type.
- *Stato Occupazione:*
- *Stato pagamento straordinario:*
- *Opzioni generali*
 - *Scarta CID con errori:* if you select this checkbox, all the employees with errors are rejected. If you do not selected this checkbox, all the employees with errors are processed.
 - *Aggiornare T5ITPC:* if you select this checkbox, the T5ITPC table will be changed with the inclusion of the fiscal codes processed in the files.
- *Contribuenti rifiutati*
 - *Test (non salvare rifiutati):* if you select this checkbox, the rejected 730 will not be saved in T77PAYIT_730_REF table.
 - *Data limite per cessazione:* this date is used as reference to evaluate if the employees processed are still hired or were terminated in order to reject or not the 730 declarations and, also, to determine the reason for rejection.

1.2.1 Output

The program shows an output log which allows you to navigate between results and error messages, as well as to obtain a general view over the results of the processed employees.

Crea sessione batch input per infotype 483 (Modello 730)

IT	C.I.D.	Codice Fiscale	Nome	Cess.r./I.C.Fiscale	Soc. Norme	Cod.F.CAF	NRa	Rimb.IRP.D	Rimb.IRP.C	Trat.IRP.D	Trat.IRP.C	1°Rt Acc D	1°Rt Acc C	2°Rt Acc D	2°Rt Acc C	Rim.Ad.R.D	Cod.Reg. D	Rim.Ad.R.C
82840213	LPRLD81P30B910S	Exists	Active	12345678911	Active	Exists	321321312	3	0,00	0,00	3.629,00	0,00	1.437,00	0,00	2.047,00	0,00	0,00	0,00

- *Infotypes 0483 inclusi nella sessione di Batch Input:* this log contains the list of records inserted in the batch input.
- *Contribuenti rifiutati:* this log contains the list of rejected / non-processed employees.
- *Messaggi generali:* this log contains statistics information processed by the report as listed below.
 - The number of rejected employees.
 - If the *Aggiornare T5ITPC* checkbox was selected or not.
 - The number of records from the XML file.
 - The number of records inserted in the batch input.
- *Dipendenti trattati con errore / avviso:* this log contains individual messages for each employee.

1.3 730-4 Process

When you run the RPI_PAYIT_730 report, you have the following options:

- Save the Batch input: the batch input can be saved afterwards in the 0483 infotype.
- Save the fiscal codes: the fiscal codes can be saved afterwards in the 0483 infotype.
- Manage Refused 730-4 Forms: see more information in the section [Process for Managing Refused 730-4 Forms \[page 8\]](#) on how to manage the 730-4 forms received that can't be processed and the Agenzia delle Entrate (AdE) requires the employers to send back.

The taxation based on the *Contributo di solidarietà* (Solidarity Contribution) field group of the *Dati per liquidazione modello 730/4* (IT0483) infotype is no longer used. For more information, see SAP Note [2635273](#).

Manage of the <annullamento> element with the *730-4 di tipo annullamento* (P0483-ANNULL) field.

1.4 Reducing the Percentage of Reimbursements

When the total of employees' reimbursements exceeds the total of taxes to be paid in that month, it's mandatory to limit the total reimbursements for the employees to the total of taxes.

Every employee has the reimbursement limited to a certain percentage that has to be determined by the employer.

This percentage is used to calculate the reimbursement amount that is calculated every month by payroll function ITCAF.

This can be done by the following customizing:

- Constant EPPRI in view V_T511K.
- Feature PPCAF in transaction PE03.

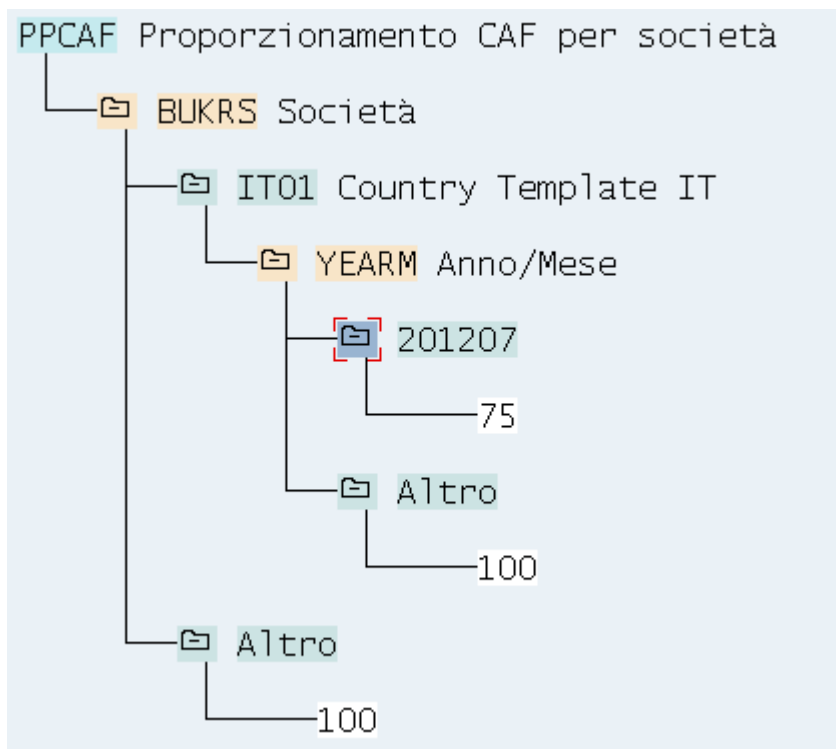
Constant EPPRI

Use this feature to turn on/off the logic of reduction of reimbursement. Possible values:

- Null (or no value): The logic is off.
- "1": The logic is on.

Feature PPCAF

In this feature, you customize the percentage of the reimbursement to be paid each month/year. You can define different reimbursement percentages by company code (BUKRS) and month/year (YEARM).



If you define a percentage specifically for a company code, all employees from that company have that percentage applied.

The amount of reimbursement is calculated every month by ITCAF using the IT0483 amounts, the percentage returned by feature PPCAF and the reimbursement amount already paid, that is verified by reading the values of the CRT payroll table.

1.5 Process for Managing Refused 730-4 Forms

The Agenzia delle Entrate (AdE) requires the employers to send back the 730-4 they have received previously that they cannot process due to the following reasons:

- The employee doesn't have a work relationship with the employer. It means that the fiscal code doesn't exist in the employer's master data.
- The employee work relationship with the employer has ended.

In both cases 730-4 cannot process these employees because they are no longer active in the company. Once you receive one or both cases mentioned above, you report it to the AdE, and then AdE send the employee's data to the right employer.

In case you have employees that cannot be processed, proceed as following:

1. Insert the employees in the RPI_PAYIT_730 report. The report detects the reason the employees were not processed.
2. Once you insert and run these employees in the report, it saves the information in the V_T77PAYIT_730_R table.

- Run the `RPC_PAYIT_730_REFUSED` report. With the information saved in the table `V_T77PAYIT_730_R`. This report generates the TemSe file to be sent to AdE.

730-4 Dinieghi

Selezione

Anno: 2018

Codice Fiscale Record B:

Protocollo Fornitura 730-4:

Opzioni di esecuzione

Codice Fiscale Record A:

Data Delega:

Esecuzione Produttiva

Nome del file TemSe (suffisso): IT01DINI

Motivi diniego inclusi nel file

Contribuente sconosciuto (CF)

Rapporto di lavoro già concluso (CV)

Precompilato - Contribuente sconosciuto (PF)

Precompilato - Rapporto di lavoro già concluso (PV)

How the 3 steps work:

- With the XML file you received from the tax agency containing all data from the employee, you run with the `RPI_PAYIT_730` report. The report gives you a detailed information of those employees not processed, because the employee is no longer working at the company, or never existed. To save all this information **do not** select the *Test (non salvare rifiutati)* checkbox in the *Contribuenti rifiutati* group box. In case you select this checkbox, you will be able to see the information, but it will not be saved in the table:

Contribuenti rifiutati

Test (non salvare rifiutati)

Data limite per cessazione: 14.05.2018

In the *Data Limite per cessazione* field, if the value is filled in, any dismissed employee before the date inserted is added in the rejected employee table. If the field is empty, dismissed employees are processed and will not be added to the table.

In the log, you can see all the information of the rejected employees:

Crea sessione batch input per infotype 483 (Modello 730)

Registro

- Infotypes 0483 inclusi nella sessione
- Contribuenti rifiutati
- Message generali
- Dipendenti trattati con errore /

CF Sostituto	CF Contrib	Prot. Fornitura	Anno	Mot.Din.	Status	Nome	Cognome	Den. Sosti	Nome file	Data Caric	Ora Caric	Utente Car	Data Scrit	Ora Scritt	Utente Scritt.	Dinieghi
00025570128	FAKECODIF	12345678912	2018	CF	Active	Not n_PNP	Active	Not n_PNP	fornitura730_customer_error.xml	17.05.2018	09:29:35	C5264907		00:00:00		
00025570128	FIREDD	12345678912	2018	CF	Fired	In_PNP	In_PNP	Fired	fornitura730_customer_error.xml	17.05.2018	09:29:35	C5264907		00:00:00		
00025570128	NEVER_HE	12345678912	2018	CF	NotInSystem	InFile	InPNP	NotInSystem	fornitura730_customer_error.xml	17.05.2018	09:29:35	C5264907		00:00:00		

- All the information of the rejected employees that were run in the report are saved in the v_T77PAYIT_730_R table view, as the image shows:

Modificare view "730/4 Dinieghi": riepilogo

Nuovi inserimenti

730/4 Dinieghi						
Codice Fiscale Sostituto	Codice Fiscale Contrib...	Anno	Protocollo...	Motivazione Diniego	Sta	
00025570128	FIRED	2017	1234567890	Rapporto di lavoro già conc...	in	
00025570128	FIRED	2017	123456789...	Contribuente sconosciuto	nu	
00025570128	FIRED	2018	123456789...	Contribuente sconosciuto	nu	
00025570128	NEVER_HERE	2017	1234567890	Contribuente sconosciuto	in	
00025570128	NEVER_HERE	2017	123456789...	Contribuente sconosciuto	nu	
00025570128	NEVER_HERE	2018	123456789...	Contribuente sconosciuto	nu	
00025570128	TSTTMN93L11F205S	2017	1234567...	Contribuente sconosciuto	nu	
00025570128	TSTTMN93L11F205S	2018	1234567...	Rapporto di lavoro già concluso	nu	
00860340157	LPRLD81P30B910S	2017	1234567...	Precompilato - Contribuente sconosciuto	in	
01010203030	FTG0324234324324	2017	0000001...	Precompilato - Rapporto di lavoro già concluso	in	
01010203030	FTG0324234324324	2017	0000001...		in	
01010203030	FTG0324234324324	2017	0000001912	Contribuente sconosciuto	in	
05204171002	CNFCRD40S11H501I	2018	235555160...	Contribuente sconosciuto	nu	

You can also change the status of the employee to:

- **New:** New employee to be processed;
- **Verified:** You have already set rejected employee to verified;
- **Sent:** It was already sent to the tax agency.

Modificare view "730/4 Dinieghi": riepilogo


Nuovi inserimenti

730/4 Dinieghi						
Codice Fiscale Sostituto	Codice Fiscale Contrib...	Anno	Protocollo...	Status	No	
00025570128	FIRED	2017	1234567890	inviato	Fire	
00025570128	FIRED	2017	123456789...	nuovo	Fire	
00025570128	FIRED	2018	123456789...	verificato	Fire	
00025570128	NEVER_HERE	2017	1234567890	inviato	No	
00025570128	NEVER_HERE	2017	123456789...		No	
00025570128	NEVER_HERE	2018	123456789...	nuovo	No	


- In this step, the CIA is validated in the v_T77PAYIT_CIA table, using the employee's BURKS. If the fiscal code is different, the employee is not processed. Then the employee is 'classified' as dismissed.

- In the last step, you run the `RPC_PAYIT_730_REFUSED` report. In the report, you insert the information on the fields below:

730-4 Dinieghi



Selezione

Anno	<input type="text" value="2018"/>
Codice Fiscale Record B	<input checked="" type="checkbox"/> <input type="text"/>
Protocollo Fornitura 730-4	<input type="text"/> 

Opzioni di esecuzione

Codice Fiscale Record A	<input type="text"/>
Data Delega	<input type="text"/>
<input type="checkbox"/> Esecuzione Produttiva	
Nome del file TemSe (suffisso)	<input type="text" value="IT01DINI"/>

Motivi diniego inclusi nel file

- Contribuente sconosciuto (CF)
- Rapporto di lavoro già concluso (CV)
- Precompilato - Contribuente sconosciuto (PF)
- Precompilato - Rapporto di lavoro già concluso (PV)

- **Anno:** year that the report is being processed.
- **Codice Fiscale Record B:** it is the fiscal code of the employer, who is sending the file back with refused taxpayers. This screen parameter is used to filter the records retrieved from the `T77PAYIT_730_REF` table.
- **Protocollo Fornitura 730-4:** it is the protocol of the XML file that refers to the employee, it contains 16 digits.
- **Codice Fiscale Record A:** it is the fiscal code of the entity that is in charge of sending the 730-4 on behalf of the employer (sostituto d'imposta). If the employer sends this file without any intermediary, this field must be left empty.
- **Data Delega:** if you are sending the information to another company, it means the date that the other company should send to the AdE.
- **Esecuzione Produttiva:** if you select this checkbox, the status of the processed employees changes to "Sent". If you do not select this checkbox, the TemSe file is displayed, but the status does not change.
- **Nome del file TemSe (suffisso):** it is the report's code (name of the file).
- Checkboxes from the **Motivi diniego inclusi nel file** group box: here you can find 4 checkboxes with 4 reasons why the 730-4 received cannot be processed. You use these checkboxes to choose the types of refused 730-4 forms you want to include in the TemSe file. If you do not select any of these checkboxes, the TemSe file generated will not contain any refused 730-4 forms.

Once you run the report, it generates the TemSe file.

1.6 Log Messages

In the table below you can find all messages for the Modello 730-4 solution, it includes the type of the message (warning, error, information) and also what you can do to run the report.

Modello 730-4 Messages

Message	Type	Action
<i>CID scartato: il suo 730-4 non è di tipo integrative</i>	Error message	Run the report with the <code>Tipo Integrativo</code> field on the selection screen empty.
<i>CID scartato: il suo 730-4 è di tipo integrativo</i>	Error message	Run the report with the <code>Tipo Integrativo</code> field on the selection screen filled.
<i>CID scartato: il suo 730-4 integrativo non è del tipo indicato in input</i>	Error message	Select the <code>Tipo Integrativo</code> field on the selection screen as the XML.
<i>CID non elaborato: indicare in input la tipologia di rettifica del 730-4</i>	Error message	Select the <code>730-4 rettificativo</code> checkbox on the selection screen.
<i>CID scartato: il suo 730-4 non è di tipo correttivo</i>	Error message	Do not select the <code>730-4 correttivo</code> checkbox on the selection screen.
<i>Integrazione Tipo 2 possibile solo se non esiste record 483 originale</i>	Error message	Remove the <code>0483</code> infotype from the employee.
<i>Integrazione senza precedente record 483</i>	Error message	Enter the <code>0483</code> infotype from the employee.
<i>Conguaglio tardivo possibile solo se non esistono altri record 483</i>	Error message	Remove the <code>0483</code> infotype from the employee.
<i>Mese di rettifica errato: esiste record tardivo per mese &1</i>	Error message	Do not select the <code>730-4 correttivo</code> checkbox on the selection screen or change the <code>0483</code> infotype.
<i>Non è consentito eseguire più di una rettifica</i>	Error message	Do not select the <code>730-4 correttivo</code> checkbox on the selection screen or change the <code>0483</code> infotype.
<i>Non è consentito eseguire la rettifica</i>	Error message	Select the <code>730-4 correttivo</code> checkbox on the selection screen or change the <code>p0483-integ</code> .



Message	Type	Action
<i>Rettifica senza record 483 precedenti</i>	Error message	Enter the 0483 infotype for the employee.
<i>Esiste già un record 483 nell'anno in corso</i>	Error message	Remove the 0483 infotype for the employee.
<i>Codice comune non trovato in T5ITM4: &1 (per Tratt. comunale coniuge)</i>	Error message	Include an entry in the T5ITM4 table.
<i>Trat. Regionale: totali errati (Dip. Con. Tot.): &1 &2 &3</i>	Error message	Change the XML fields.
<i>CID con lo stesso codice fiscale: &1 del CID &2</i>	Warning message	Inform the user that there are more than one PERNR per person.
<i>Il file selezionato é di tipo rettificativo</i>	Information message	CAF file option is selected and the XML file is rettificativo.
<i>&1 contribuenti nel file 730 in input sono stati rifiutati</i>	Warning message	It shows the number of rejected taxpayers.
<i>Salvataggio in tabella V_T77PAYIT_730_R attivato</i>	Warning message	The option to save in the V_T77PAYIT_730_R table is activated.
<i>Salvataggio in tabella V_T77PAYIT_730_R non attivato</i>	Warning message	The option to save in the V_T77PAYIT_730_R table is not activated.
<i>Record presenti nel file in input: &</i>	Warning message	It shows the number of record in XML.
<i>Record inseriti nella sessione di batch input: &</i>	Warning message	It shows the number of records in XML which are in the batch input.

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